



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

October 12, 2000

Pamela Lindstrom, Treasurer
Genentech Inc. Political Action
Committee (GENENPAC)
460 Point San Bruno Boulevard
SO San Francisco, CA 94080

Identification Number: C00199257

Reference: May Monthly (4/01/00-4/30/00) and July Monthly 6/01/00-6/30/00) Reports

Dear Ms. Lindstrom:

This letter is to inform you that as of October 11, 2000 the Commission has not received your response to our requests for additional information dated September 20, 2000. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

An adequate response must be received at the Commission by November 1, 2000. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions regarding this matter, please contact Alice Kang on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-2

Pamela Lindstrom, Treasurer
Genentech Inc. Political Action
Committee (GENENPAC),
460 Point San Bruno Boulevard
SO San Francisco, CA 94080

SEP 20 2000

Identification Number: C00199257

Reference: July Monthly Report (6/01/00-6/30/00)

Dear Ms. Lindstrom:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please amend Schedule B supporting Line 23 by providing the office sought (House or Senate) for each contribution made. 11 CFR §104.3(b)(3)(ii) and (v)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in cursive script, appearing to read "Alice Kang", is written over a horizontal line.

Alice Kang
Reports Analyst
Reports Analysis Division

